

## **APPENDIX 6:**

# **EMERGENCY REMOTE INSTRUCTION PLAN**

Beginning with the 2023-2024 school year, all public schools must amend their district-wide school safety plans to include plans for remote instruction. The plans must include the methods by which public schools, BOCES, and county vocational education and extension boards will ensure the availability of devices, internet access, provision of special education and related services for students with disabilities, and the expectations for time spent in different remote modalities.

The Johnson City Central School District carefully monitors the number of school days and the total number of yearly instructional hours required to meet New York State regulations concerning attendance. Consequently, teachers, students, and families must be prepared to pivot to remote learning in the event of school cancellation.

Additionally, The Johnson City Central School District provides access to devices for all Kindergarten through Grade 12 students (either an iPad or a Chrome book) and hot spots for any family with internet access issues.

### **Minimum Instruction Expectations for a Full-School Pivot to Remote Learning**

In the event of a pivot to remote learning, teachers would instruct from home. Instructional expectations for remote learning vary slightly based on the teacher's role. Teachers should review the instructional expectations for each type of teacher and if they have questions about these expectations, then please contact the building or district administrator for clarification.

### **Expectations for Technology Use**

Please review the minimum expectations for technology use. Make sure that as a teacher you are prepared to comply with all requirements and make sure that your support teachers (if applicable), your students, and their parents:

- ☐ Are aware of how to access and navigate the appropriate digital learning management system (i.e. Seesaw or Google Classroom).
- ☐ Know how to use video conferencing software (i.e. Zoom or Google Meet) for lessons.
- ☐ Know how you will communicate with them (e.g. Remind, email, Seesaw, Google Classroom, etc.) and how they can communicate back to you.
- ☐ Will have access to the devices and/or other materials that might be needed for remote learning.

Regarding this last point, we understand that not all students take their school-issued devices home on a nightly basis, particularly at the primary level. That is fine. The district will try to give you an advance warning whenever possible. If it appears that bad weather is coming, an administrator will tell you when to send these devices home with students. Please be sure to send a charger with the device.

### **Communication with Parents/Guardians**

The district communicates this information to parents. Teachers should also make sure that their students and their parents/guardians are aware of the technology systems they will use to communicate with them and delivery messages.

### **Annually by June 30<sup>th</sup>**

The School Superintendent shall notify the NYSED Commissioner of the results of the survey on student access to computing devices and access to internet connectivity through the required portal each year by June 30<sup>th</sup> beginning with the school year 2023-2024.